

NORTH CAROLINA BOARD OF EXAMINERS FOR ENGINEERS AND SURVEYORS

January 13, 2021

Raleigh, North Carolina

Board Chair, John Logsdon, gavelled the North Carolina Board of Examiners into session at 9:01 a.m. on Wednesday, January 13, 2020 to conduct the regular order of business. Attendance was as follows:

Board Members on Teleconference Call:

John M. Logsdon, PLS, Chair
Jonathan S. Care, Public Member, Vice-Chair
Dennis K. Hoyle, PE, PLS, Secretary
Carl M. Ellington, Jr., PE
Andrew G. Zoutewelle, PLS
Carol W. Salloum, Public Member
Cedric D. Fairbanks, Ph.D., PE
Richard M. Benton, PLS

Absent:

Bobbie Shields, PE

Staff on Call:

Andrew L. Ritter, Executive Director
David S. Tuttle, Board Counsel
Cora A. Houston, Assistant

1. Ethics Awareness and Conflict of Interest Reminder – Chair

Chair Logsdon read the ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER and asked if any member of the Board had any known conflict of interest or appearance of conflict with respect to any matters coming before the Board at the meeting. The Chair advised that if any board member had such a conflict, that member should identify the conflict or appearance of conflict and refrain from any undue participation in the matter involved. There were no conflicts noted.

2. Consent Agenda – Executive Director

Chair Logsdon introduced the Consent Agenda. Mr. Benton made a motion to approve the Consent Agenda as presented. Ms. Salloum seconded the motion. A vote was taken, and the Consent Agenda was unanimously approved.

The Consent Agenda included: Request for a Board Authorized Case Opening; Firm Applications for 6 Professional Corporations, 10 Professional Limited Liability Companies, 3 Business Firms, 1 Name Change Request, 2 Requests to Use Individual's Name in Company Title, and 1 d/b/a Request; Retired Status Requests; Review Committee Agenda; CPC Consent Agenda; and Settlement Conference Recommendations.

3. Board Secretary Report – Executive Director and Board Secretary

Mr. Hoyle indicated that he was pleased with the financial report for fiscal year 2020 and asked Mr. Ritter to give a brief summary to the Board. Mr. Ritter explained that although there were several revenue items that were slightly under budget, revenue posted slightly higher than projected. He stated that Covid-19 was a major factor which contributed to a significant decrease in expenses.

4. Added Item – Executive Director

Mr. Ritter advised the Board that Mr. Zoutewelle is running for the position of NCEES Southern Zone Vice President. After a brief discussion and affirmation of support by fellow Board Members, Mr. Ritter asked if the Board was willing for staff to prepare a letter for the Board to nominate Mr. Zoutewelle to run for the position. Ms. Salloum made a motion to have staff prepare a letter for the Board nominating Mr. Zoutewelle for the position. Mr. Care seconded the motion. A vote was taken, and the motion was unanimously approved.

Mr. Benton made a motion to adjourn. The Board adjourned at 9:11 a.m. The Board is next scheduled to meet on February 10, 2021.

Respectfully submitted,



Dennis K. Hoyle, PE, PLS
Secretary

Approved by the Board in Session

Date: February 10, 2021