

**MEMO****DATE:** May 19, 2023**TO:** Member Board Administrators and Testing Services**FROM:** Jason J. Gamble, P.E., Chief Officer of Examinations**RE:** Notice of Future Changes to NCEES Exams and Supporting Materials

This provides Member Boards and testing services with the 1-year notice required by the NCEES *Manual of Policy and Position Statements*, Exam Development Policy (EDP) 8.

**Spring 2024 Exam Changes**

- **PE Structural** — The PE Structural exam will have its last pencil-and-paper administration in October 2023. Beginning **November 1, 2023**, examinees will be able to register and schedule CBT appointments, which will be available year-round for the Vertical and Lateral Forces breadth sections. The exam administration for the Vertical and Lateral Forces breadth sections will start on **April 1, 2024**. **The April administration will be a two-day event for the depth sections** with the **Vertical Forces exam offered on Tuesday, April 16, 2024**, and the **Lateral Forces exam offered on Wednesday, April 17, 2024**. Examinees may reserve their seat at a Pearson VUE test center once they are registered with NCEES and approved by their board. **Member Boards who manually approve candidates are encouraged to approve candidates as they register to allow them to reserve their seat for the two-day depth section event as early as possible.**
- **PE Civil** — The PE Civil exam will have new specifications and design standards starting in April 2024. The specifications will be posted in October 2023 on the NCEES website.
- **PE Control Systems** — The PE Control Systems exam will be offered October 2023 and will shift its Linear Fixed Form (LFF) administration to the Spring. The test date is **Wednesday, April 17, 2024**. Registration with NCEES for this exam will begin **November 1, 2023**. Examinees may reserve their seat at a Pearson VUE test center once they are registered with NCEES and approved by their board. **Member Boards who manually approve candidates are encouraged to approve candidates as they register to allow them to reserve their seat for this single-day event as early as possible.**
- **PE Electrical and Computer: Electronics, Controls, and Communications** — The PE Electrical and Computer: Electronics, Controls, and Communications exam will be offered October 2023 and will shift its Linear Fixed Form (LFF) administration to the Spring. The test date is **Wednesday, April 17, 2024**. Registration with NCEES for this exam will begin **November 1, 2023**. Examinees may reserve their seat at a Pearson VUE test center once they are registered with NCEES and approved by their board. **Member Boards who manually approve candidates are encouraged to approve candidates as they register to allow them to reserve their seat for this single-day event as early as possible.**

- **PE Fire Protection** – The PE Fire Protection exam will be offered October 2023 and will shift its Linear Fixed Form (LFF) administration to the Spring. The test date is **Tuesday, April 16, 2024**. Registration with NCEES for this exam will begin **November 1, 2023**. Examinees may reserve their seat at a Pearson VUE test center once they are registered with NCEES and approved by their board. **Member Boards who manually approve candidates are encouraged to approve candidates as they register to allow them to reserve their seat for this single-day event as early as possible.**

*As a reminder, the following changes are in place for the Fall 2023 exam administration.*

### **Fall 2023 Exam Changes**

- **PE Agricultural and Biological** – The PE Agricultural and Biological exam will have new specifications and design standards starting in October 2023. The specifications were posted in April 2023 on the NCEES website.
- **PE Petroleum** – The PE Petroleum exam will have new specifications and design standards starting in October 2023. The specifications were posted in April 2023 on the NCEES website.

### **Fall 2023 NCEES Pencil-and-Paper Registration Deadlines**

- **PE Structural**—The PE Structural exam will be the only exam offered in pencil-and-paper format, and it will be offered at select locations. Additional information can be found on the NCEES [website](https://www.ncees.org).
- **Fall 2023 Exam Dates**—The Fall pencil-and-paper exam will be administered on **October 26 and 27, 2023**. The Vertical Forces component of the PE Structural exam will be administered only on October 26. The Lateral Forces component of the PE Structural exam will be administered only on October 27. More information is available here: <https://ncees.org/october-2023-pe-structural-exam-administration/>.
- **Fall 2023 Registration**—Registration for the Fall exams opens **June 19, 2023**, and closes for examinees at 3:00 p.m. eastern time on **August 31, 2023**. The deadline for boards/testing services to mark candidates approved is 3:00 p.m. eastern time on **September 14, 2023**.
- **Exam Accommodations**—All requests for testing accommodations must be submitted through the E3 system by the registration deadline of **August 31, 2023**. These include accommodations for ADA and religious reasons and for active military service. More information about accommodations is posted on the NCEES [website](https://www.ncees.org). Any other requests for deviations from the schedule must be submitted to Bob Whorton, P.E., Manager of Compliance and Security, at [bwhorton@ncees.org](mailto:bwhorton@ncees.org).
- **Exam Shipping**—The earliest day an exam order will be delivered to a site is **October 9, 2023**. The last day an exam order will be delivered to a site is **October 20, 2023**. Inventory must be completed by **October 23, 2023**. A packing list will be included with each shipment, identifying the exam booklet serial numbers. Discrepancies between the packing list and the actual contents of the boxes should be reported to Bob Whorton at [bwhorton@ncees.org](mailto:bwhorton@ncees.org) as soon as they are found.

If you have any questions about these changes or require additional information, please contact me at [jgamble@ncees.org](mailto:jgamble@ncees.org)

C: NCEES Board of Directors

David Cox, Chief Executive Officer

Davy McDowell, P.E., Chief Operating Officer

Steven Matthews, Chief Technology Officer

Stefani Goodenow, Chief Officer of Member Services

Bob Whorton, P.E., Manager of Compliance and Security

Jessica Martin, Manager of Exam Publications