



NOTICE OF TEXT

[Authority G.S. 150B-21.2(c)]

OAH USE ONLY

VOLUME: 39

ISSUE: 24

CHECK APPROPRIATE BOX:

- Notice with a scheduled hearing
- Notice without a scheduled hearing
- Republication of text. Complete the following cite for the volume and issue of previous publication, as well as blocks 1 - 4 and 7 - 14. If a hearing is scheduled, complete block 5.
Previous publication of text was published in Volume: Issue:

1. Rule-Making Agency: [Board of Examiners for Engineers and Surveyors](#)

2. Link to agency website pursuant to G.S. 150B-19.1(c): <https://www.ncbels.org>

3. Proposed Action -- Check the appropriate box(es) and list rule citation(s) beside proposed action:

ADOPTION:

AMENDMENT: [21 NCAC 56 .0505, .0601, .0606, .0701, .0804](#)

REPEAL:

READOPTION with substantive changes:

READOPTION without substantive changes:

REPEAL through READOPTION:

4. Proposed effective date: [12/01/2025](#)

5. Is a public hearing planned? [Yes](#)

If yes:

Date	Time	Location
07/16/2025	9:00 am	Board Meeting Room, 4601 Six Forks Rd, Ste. 310, Raleigh, NC 27609

6. If no public hearing is scheduled, provide instructions on how to demand a public hearing:

7. Explain Reason For Proposed Rule(s):

The Board proposes amending 21 NCAC 56 .0505 to clarify license renewal procedures for professional engineers and streamline reporting of out-of-state disciplinary actions by reducing required disclosures.

The Board proposes amending 21 NCAC 56 .0601 to clarify education and experience requirements for applicants seeking licensure as a professional land surveyor.

The Board proposes amending 21 NCAC 56 .0606 to clarify license renewal procedures for professional land surveyors and streamline reporting of out-of-state disciplinary actions by reducing required disclosures.

The Board proposes amending 21 NCAC 56 .0701 to streamline reporting of out-of-state disciplinary actions by reducing required disclosures.

The Board proposes amending 21 NCAC 56 .0804 to clarify license renewal procedures for business firms and streamline reporting of out-of-state disciplinary actions by reducing required disclosures.

8. Procedure for Subjecting a Proposed Rule to Legislative Review: If an objection is not resolved prior to the adoption of the rule, a person may also submit written objections to the Rules Review Commission. If the Rules Review Commission receives written and signed objections in accordance with G.S. 150B-21.3(b2) from 10 or more persons clearly requesting review by the legislature and the Rules Review Commission approves the rule, the rule will become effective as provided in G.S. 150B-21.3(b1). The Commission will receive written objections until 5:00 p.m. on the day following the day the Commission approves the rule. The Commission will receive those objections by mail, delivery service, hand delivery, or email. If you have any further questions concerning the submission of objections to the Commission, please call a Commission staff attorney at 984-236-1850.

Rule(s) is automatically subject to legislative review. Cite statutory reference:

9. The person to whom written comments may be submitted on the proposed rule(s):

Name: S. Wesley Tripp III
Address: 4610 Six Forks Rd, Ste 310
Raleigh, NC 27609
Phone (optional): 919-791-2000, Ext. 111
Fax (optional):
EMail (optional) wtripp@ncbels.org

10. Comment Period Ends: 08/15/2025

11. Fiscal impact. Does any rule or combination of rules in this notice create an economic impact? Check all that apply.

No fiscal note required

12. Rule-making Coordinator:

Name: S. Wesley Tripp III
919-791-2000
wtripp@ncbels.org

Agency contact, if any:

Name:
Phone:
Email:

13. The Agency formally proposed the text of this rule(s) on

Date: 05/21/2025

1 21 NCAC 56 .0505 is proposed for amendment as follows:

2
3 **21 NCAC 56 .0505 EXPIRATIONS EXPIRATION AND RENEWALS RENEWAL OF**
4 **CERTIFICATES**

5 (a) Professional Engineer Licensure. A license to practice professional engineering expires on the last day of each
6 year. A licensee may renew their license through their online licensee portal on the Board's website during the renewal
7 period beginning on the first day of December through the last day of January. An annual renewal fee of seventy-five
8 dollars (\$75.00) for certificates of licensure for Professional Engineers shall be payable to the Board. ~~The Board shall~~
9 ~~provide each licensed Professional Engineer a form that requires the~~ During the renewal process, a licensee to shall
10 provide ~~the Board the~~ their physical places of business and residential addresses, report compliance with continuing
11 education requirements, and report ~~any~~ criminal convictions or disciplinary ~~actions:~~ actions described herein. ~~The A~~
12 licensee shall give notice to the Board of a change of business or residential address within 30 days of the change. The
13 A licensee shall give notice to the Board of any criminal convictions, including DWI but not including minor traffic
14 offenses (offenses that are not a misdemeanor or felony) ~~or of any disciplinary actions in any jurisdiction on any~~
15 ~~license, within 30 days of the conviction or disciplinary action.~~ conviction. A nolo contendere plea is equated to a
16 conviction for reporting purposes. A licensee shall give notice to the Board of any disciplinary actions received in any
17 jurisdiction on any license resulting in a restriction on the licensee's practice within 30 days of the disciplinary action.
18 A disciplinary action which restricts a licensee's practice includes revocation, suspension, denial of licensure, refusal
19 to renew, refusal to reinstate, put on probation, restriction of practice area, or a voluntary permanent surrender of a
20 license.

21 (b) Engineering Intern Certificate. The Engineering Intern certificate does not expire and, therefore, does not have to
22 be renewed.

23 (c) "Professional Engineer, Retired." The Board shall approve the application for use of the title for a person who has
24 been duly licensed as a professional engineer by the Board, who chooses to relinquish or not to renew a license and
25 has had no disciplinary action or criminal conviction that would support a determination that the licensee is not of
26 good character and reputation.

27
28 *History Note: Authority G.S. 89C-10; 89C-17; 89C-3(8a);*
29 *Eff. February 1, 1976;*
30 *Readopted Eff. September 29, 1977;*
31 *Amended Eff. August 1, 2011; July 1, 2010; July 1, 2009; December 4, 2002; August 1, 2000; August*
32 *1, 1998; May 1, 1994;*
33 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. April 27,*
34 *2019.*
35 *Amended Eff. December 1, 2025.*

1 21 NCAC 56 .0601 is proposed for amendment as follows:

2
3 **21 NCAC 56 .0601 REQUIREMENTS FOR LICENSING**

4 (a) Education. Pursuant to G.S. 89C-13(b), the Board shall consider the education of an applicant in determining
5 eligibility for licensure as a Professional Land Surveyor. The Certain terms used by the Board for concerning the
6 specific education educational requirements found in G.S. 89C-13(b)(1a) to be eligible to be licensed as a Professional
7 Land Surveyor are defined as follows:

8 (1) "Bachelor of Science degree in surveying or other equivalent ~~curriculum.~~ curricula" ~~These are~~
9 degrees that shall contain a minimum of 45 semester hours, or their quarter-hour equivalents. Of the
10 45 semester hours, a minimum of 12 semester hours of surveying fundamentals, 12 semester hours
11 of applied surveying practice, and 12 semester hours of advanced or theoretical surveying courses
12 are required. The remainder of the required surveying courses may be elective-type courses in any
13 of the categories; and

14 (2) "Associate degree in surveying ~~technology.~~ technology" ~~are This degree~~ degrees that shall contain
15 a minimum of 20 semester hours, or quarter-hour equivalents. Courses, completed with a passing
16 grade, shall be in surveying fundamentals, applied surveying practice and advanced or theoretical
17 surveying courses, including courses in surveying practices, subdivision design and planning,
18 surface drainage, and photogrammetry.

19 (3) An applicant wishing to complete a "Land Surveyor Apprenticeship." Apprenticeship
20 contemplated in G.S. 89C-13(b)(1a)(d1) shall ~~The applicant shall have completed~~ complete one of
21 the following:

22 (A) Certified Survey Technician Program (CST) of the National Society of Surveyors (NSPS)
23 levels I through IV.

24 (B) "Technologist" Certification Program of the American Society for Photogrammetry and
25 Remote Sensing (ASPRS).

26 (C) The Surveying Education Standard of the National Council of Examiners for Engineering
27 and Surveying (NCEES) by obtaining college semester credit hours, as modified to require
28 the following 39 college semester hours:

29 (i) Twelve college semester hours in mathematics beyond basic mathematics, but the
30 credits include college algebra or higher mathematics. These courses must
31 emphasize mathematical concepts and principles rather than computation. Course
32 examples include college algebra, trigonometry, analytic geometry, differential
33 and integral calculus, linear algebra, numerical analysis, probability and statistics,
34 and advanced calculus; and

35 (ii) Twenty-seven college semester hours of surveying science and surveying
36 practice. Courses shall be taught by surveying faculty qualified by education,
37 training or experience to teach the subject matter. Examples of courses are basic

1 surveying, route surveying, geodesy, geographic information systems, land
2 development design and planning, global positioning systems, photogrammetry,
3 mapping, legal principles of land surveying, boundary law, professional surveying
4 and mapping, and remote sensing. Graduate-level surveying courses can be
5 included to fulfill curricular requirements in this area.

6 (D) Apprenticeship program, administered through ApprenticeshipNC, or equivalent
7 administrator, approved by the Board, as including elements equivalent to Parts (A), (B),
8 or (C) of this Subparagraph.

9 (b) ~~Experience:~~ Experience. Pursuant to G.S. 89C-13(b), the Board shall consider the experience of an applicant in
10 determining eligibility for licensure as a Professional Land Surveyor.

11 (1) ~~Definition. As used in the North Carolina Engineering and Land Surveying Act, the term~~
12 ~~"progressive practical experience" means that during the period of time in which an applicant made~~
13 ~~a practical utilization of the knowledge of the principles of geometry and trigonometry in~~
14 ~~determining the shape, boundaries, position, and extent of the earth's surface, a continuous~~
15 ~~improvement, growth, and development in the utilization of that knowledge have been shown. In~~
16 ~~addition, the applicant shall show the continuous assumption of greater individual responsibility for~~
17 ~~the work product over that period of time.~~ Required Experience. In evaluating experience, the Board
18 shall consider an applicant's total experience record and its progressive nature. Not less than half of
19 the required land surveying experience shall be of a professional grade and character and shall be
20 performed under the responsible charge of a Professional Land Surveyor, or if not, the applicant
21 shall submit a written explanation to the Board explaining why the experience should be considered
22 acceptable. The Board shall approve the experience on a case-by-case basis if it is satisfied of the
23 grade and character of the progressive experience. Experience gained under the technical
24 supervision of an unlicensed individual shall be considered based upon the engineering or surveying
25 education and experience credentials of the unlicensed supervisor. Experience gained in the armed
26 services, typically while serving in an engineering or surveying related group, shall be accepted only
27 if substantially equivalent to civilian work.

28 (2) ~~Required Experience. In evaluating the work experience required, the Board shall consider the total~~
29 ~~experience record and the progressive nature of the record. Not less than half of the required land~~
30 ~~surveying experience shall be of a professional grade and character, and shall be performed under~~
31 ~~the responsible charge of a Professional Land Surveyor. If the work was not under the responsible~~
32 ~~charge of a Professional Land Surveyor, the applicant shall submit a written explanation to the Board~~
33 ~~explaining why the experience should be considered. The Board shall approve the experience on a~~
34 ~~case-by-case basis if it is satisfied of the grade and character of the progressive experience.~~
35 ~~Experience gained under the technical supervision of an unlicensed individual shall be considered~~
36 ~~based upon the engineering education and experience credential of the unlicensed supervisor.~~
37 ~~Experience gained in the armed services, typically while serving in an engineering or surveying~~

1 ~~related group, shall be accepted only if substantially equivalent to that which would have been~~
2 ~~gained in civilian work.~~ Definition. "Progressive practical experience" requires that during the
3 period of time provided as experience, an applicant made a practical utilization of their acquired
4 knowledge of the principles of geometry and trigonometry in determining the shape, boundaries,
5 position, and extent of the earth's surface; and demonstrated a continuous improvement, growth, and
6 development in the utilization of that knowledge. The applicant shall show the continuous
7 assumption of greater individual responsibility for the work product over that period of time. The
8 progressive experience on surveying projects shall be of a grade and character that shows the Board
9 that the applicant is competent to practice surveying.

10 (3) Other Experience. The applicant shall document the nature and details of the work done in the
11 following areas to evidence to the Board its equivalency to land surveying:

- 12 (A) construction layout;
- 13 (B) engineering surveying; or
- 14 (C) part-time surveying work.

15 (c) Exhibits, Drawings, Maps:

16 (1) ~~Required Exhibit Before Principles and Practice of Surveying Examination:~~ Exhibit:

- 17 (A) General. The applicant shall submit, along with the application, an actual map of a
18 boundary survey of an actual project prepared under the direct supervision and responsible
19 charge of a Professional Land Surveyor who states that the applicant did the preparatory
20 work of the survey; that shows, by its conformance, that the applicant is knowledgeable of
21 the contents of the Standards of Practice for Land Surveying in North Carolina as set forth
22 in Section .1600 of this Chapter; and that shows that the applicant is able to apply this
23 knowledge by preparing a map in accordance with the various legal and professional
24 requirements of land surveying.
- 25 (B) Physical Requirement. The map submitted shall be a clean, clear, legible print of an original
26 map in the file of a Professional Land Surveyor.
- 27 (C) Specific Requirements. The details that shall be evaluated are those applicable to the
28 particular project as described in the Standards of Practice for Land Surveying in North
29 Carolina as set forth in Section .1600 of this Chapter, and as described in G.S. 47-30. In
30 addition, the exhibit shall contain a statement that the field work, calculation, and mapping
31 were performed by the applicant under the supervision of a Professional Land Surveyor,
32 attested to by that Professional Land Surveyor.

33 (2) Requirements for Comity Applicant. The map submitted by an applicant under comity may be a
34 representative map of an actual survey of a project or work performed in the state of licensure that
35 is modified to meet the requirements in Subparagraph ~~(e)(2)~~ (c)(1) of this Rule and shall be evaluated
36 in accordance with the requirements applicable to the particular project as described in the Standards

1 of Practice for Land Surveying in North Carolina as set forth in Section .1600 of this Chapter, and
2 as described in G.S. 47-30.

3
4 *History Note: Authority G.S. 89C-10; 89C-13;*
5 *Eff. February 1, 1976;*
6 *Readopted Eff. September 29, 1977;*
7 *Amended Eff. August 1, 2014; July 1, 2009; August 1, 2000; August 1, 1998; November 2, 1992;*
8 *April 1, 1989; December 1, 1984; January 1, 1982;*
9 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. April 27,*
10 *2019;*
11 *Amended Eff. July 1, 2020;*
12 *Temporary Amendment Eff. July 1, 2022;*
13 *Amended Eff. December 1, 2025; March 1, 2023.*

1 21 NCAC 56 .0606 is proposed for amendment as follows:

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3 **21 NCAC 56 .0606 EXPIRATIONS EXPIRATION AND RENEWALS RENEWAL OF**
4 **CERTIFICATES**

5 (a) Professional Land Surveyor Licensure. A license to practice surveying expires on the last day of each year. A
6 licensee may renew their license through their online licensee portal on the Board's website during the renewal period
7 beginning on the first day of December through the last day of January. An annual renewal fee of seventy-five dollars
8 (\$75.00) ~~for certificates of licensure for Professional Land Surveyors is shall be payable to the Board. The Board shall~~
9 ~~provide each Professional Land Surveyor a form that requires the~~ During the renewal process, a licensee to shall
10 ~~provide to the Board the~~ their physical places of business and residential addresses, report compliance with continuing
11 education requirements, and report any criminal convictions or disciplinary actions- described herein. ~~The A~~ licensee
12 shall give notice to the Board of a change of business or residential address within 30 days of the change. ~~The A~~ licensee
13 shall give notice to the Board of any criminal convictions, including DWI but not including minor traffic
14 offenses (offenses that are not a misdemeanor or felony) ~~of any disciplinary actions in any jurisdiction on any license,~~
15 ~~within 30 days of the conviction or disciplinary action- conviction.~~ conviction. A nolo contendere plea is equated to a conviction
16 for reporting purposes. A licensee shall give notice to the Board of any disciplinary actions received in any jurisdiction
17 on any license resulting in a restriction on the licensee's practice within 30 days of the disciplinary action. A
18 disciplinary action which restricts a licensee's practice includes revocation, suspension, denial of licensure, refusal to
19 renew, refusal to reinstate, put on probation, restriction of practice area, or a voluntary permanent surrender of a
20 license.

21 (b) Surveyor Intern Certificate. The surveyor intern certificate does not expire and, therefore, does not have to be
22 renewed.

23 (c) "Professional Land Surveyor, Retired." The Board shall approve the application for use of the title for a person
24 who has been duly licensed as a Professional Land Surveyor by the Board, who chooses to relinquish or not to renew
25 a license and has had no disciplinary action that would support a determination that the licensee is not of good character
26 and reputation.

27
28 *History Note: Authority G.S. 89C-17; 89C-3(9a);*

29 *Eff. February 1, 1976;*

30 *Readopted Eff. September 29, 1977;*

31 *Amended Eff. August 1, 2011; July 1, 2010; July 1, 2009; December 4, 2002; August 1, 2000; August*
32 *1, 1998; May 1, 1994;*

33 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. April 27,*
34 *2019.*

35 *Amended Eff. December 1, 2025.*

1 21 NCAC 56 .0701 is proposed for amendment as follows:

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3 **21 NCAC 56 .0701 RULES OF PROFESSIONAL CONDUCT**

4 (a) In order to safeguard the life, health, property and welfare of the public and to establish and maintain a high
5 standard of integrity, skills, and practice in the professions of engineering and land surveying, the Rules of Professional
6 Conduct in this Rule are adopted in accordance with G.S. 89C-20 and are binding upon every person holding a
7 certificate of licensure as a Professional Engineer or Professional Land Surveyor (licensee), and on all business entities
8 authorized to offer or perform engineering or land surveying services in this state. All persons licensed under the
9 provisions of Chapter 89C of the General Statutes are charged with having knowledge of the Board Rules, including
10 the Rules of Professional Conduct, and are deemed to be familiar with their provisions and to understand them.

11 (b) A licensee's practice shall not violate the rules of this Chapter or G.S. 89C and shall be conducted in a manner to
12 protect the public health, safety, and welfare. The licensee shall at all times recognize the primary obligation to protect
13 the public in the performance of their professional duties. If the licensee's engineering or land surveying judgment is
14 overruled under circumstances where the safety, health and welfare of the public are endangered, the licensee shall
15 inform the employer, the client, the contractor, other affected parties and any appropriate regulatory agency of the
16 possible consequences of the situation.

17 (c) A licensee shall perform services only in areas of the licensee's competence and:

18 (1) Shall undertake to perform engineering and land surveying assignments only when qualified by
19 education or experience in the specific technical field of professional engineering or land surveying
20 involved;

21 (2) May accept an assignment or project requiring education or experience outside of the licensee's own
22 areas of competence, but only to the extent that the services are restricted to those portions or
23 disciplines of the assignment in which the licensee is qualified. All other portions or disciplines of
24 such assignment shall be performed by associates, consultants, or employees who are licensed and
25 competent in those portions or disciplines.

26 (d) A licensee shall not affix his or her signature or seal to any engineering or land surveying plan or document for
27 which the licensee was not in responsible charge of the work through direct control and personal supervision. In order
28 to exercise responsible charge of engineering or surveying work, either when delegating tasks to others, in
29 circumstances where a licensee in responsible charge of the work is unavailable to complete the work, or the work is
30 a design plan signed and sealed by an out-of-jurisdiction licensee (not a site adaptation of a standard design plan under
31 Rule 21 NCAC 56 .1106), the licensee must possess full professional knowledge of and control over the work and
32 shall:

33 (1) Have and exercise the authority to review and to change, reject or approve both the work in progress
34 and the final work product, through examination, evaluation, communication and direction
35 throughout the development of the work;

36 (2) Be personally aware of the scope of the work, its needs, parameters, limitations and special
37 requirements;

1 (3) Be capable of answering questions relevant to the surveying or engineering decisions made as part
2 of the services provided, in sufficient detail to demonstrate knowledge of the proficiency in the
3 work; and

4 (4) Accept full responsibility for the work.

5 (A) The burden for demonstrating responsible charge lies with the licensee, including
6 maintaining records, calculations, drawings, surveys, specifications, and other documents
7 associated with the work.

8 (B) A licensee may affix his or her seal and signature to drawings and documents depicting the
9 work of two or more professionals, provided it is designated by a note under the seal stating
10 the specific subject matter for which each is responsible.

11 (e) A licensee shall issue public statements only in an objective and truthful manner and:

12 (1) Shall be objective and truthful in all professional reports, statements or testimony. The licensee shall
13 include all relevant and pertinent information in such reports, statements or testimony;

14 (2) When serving as an expert or technical witness before any court, commission, or other tribunal, shall
15 express an opinion only when it is founded upon adequate knowledge of the facts in issue, upon a
16 background of technical competence in the subject matter, and upon honest conviction of the
17 accuracy and propriety of the licensee's testimony;

18 (3) Shall issue no statements, criticisms, or arguments on engineering or land surveying matters
19 connected with public policy which are inspired or paid for by an interested party, or parties, unless
20 the licensee has prefaced the comment by explicitly identifying the licensee's name, by disclosing
21 the identities of the party or parties on whose behalf the licensee is speaking, and by revealing the
22 existence of any pecuniary interest the licensee may have in the matters; and

23 (4) Shall not attempt to injure, maliciously or falsely, directly or indirectly, the professional reputation,
24 prospects, practice or employment of another engineer or land surveyor, nor indiscriminately
25 criticize another engineer or land surveyor's work in public. Indiscriminate criticism includes
26 statements without valid basis or cause, that are not objective and truthful, or that fail to include all
27 relevant and pertinent information. If the licensee believes that another engineer or land surveyor is
28 guilty of misconduct or illegal practice, such information shall be presented to the North Carolina
29 Board of Examiners in the form of a complaint.

30 (f) A licensee shall avoid conflicts of interest and:

31 (1) Shall inform the employer or client, and any reviewing agency, of any business association,
32 interests, or circumstances which could influence judgment or the quality of services;

33 (2) Shall not accept compensation, financial or otherwise, from more than one party for services on the
34 same project, or for services pertaining to the same project, unless the circumstances are disclosed
35 to, and agreed to, in writing, by all interested parties;

36 (3) Shall not solicit or accept financial or other valuable considerations from material or equipment
37 suppliers for specifying their products;

- 1 (4) Shall not solicit or accept gratuities, directly or indirectly, from contractors, their agents, or other
2 parties dealing with the client or employer in connection with work for which the licensee is
3 responsible;
- 4 (5) When in public service as a member, advisor, or employee of a governmental body or department,
5 shall not participate in considerations or actions with respect to services provided by the licensee or
6 the licensee's firm in private engineering and land surveying practices;
- 7 (6) Shall not solicit or accept an engineering or land surveying contract from a governmental body on
8 which a principal or officer of the licensee's firm serves as a member; and
- 9 (7) Shall not attempt to supplant another engineer or land surveyor in a particular employment after
10 becoming aware that the other has been selected for the employment.

11 (g) A licensee shall solicit or accept work only on the basis of qualifications and:

- 12 (1) Shall not offer to pay, either directly or indirectly, any commission, political contribution, gift, or
13 other consideration in order to secure work, exclusive of securing salaried positions through
14 employment agencies;
- 15 (2) Shall compete for employment on the basis of professional qualification and competence to perform
16 the work. The licensee shall not solicit or submit proposals for professional services containing a
17 false, fraudulent, misleading, deceptive or unfair statement or claim regarding the cost, quality or
18 extent of services to be rendered;
- 19 (3) Shall, with regard to fee bidding on public projects, comply with the provisions of G.S. 143-64.31
20 et seq., (or for federal projects, the Brooks Act, 40 U.S. Code 541 et seq.) and shall not knowingly
21 cooperate in a violation of any provision of G.S. 143-64.31 et seq. (or of 40 U.S. Code 541 et seq.);
22 and
- 23 (4) Shall not falsify or permit misrepresentation of academic or professional qualifications and shall
24 only report educational qualifications when a degree or certificate was awarded, unless it is stated
25 that no degree or certificate was awarded. The licensee shall not misrepresent degree of
26 responsibility in or for the subject matter of prior assignments. Brochures or other presentations
27 incident to the solicitation of employment shall not misrepresent pertinent facts concerning
28 employers, employees, associates, joint ventures, or past accomplishments with the intent and
29 purpose of enhancing qualifications and work.

30 (h) A licensee shall perform services in an ethical manner, as required by the Rules of Professional Conduct (21
31 NCAC 56 .0701), and in a lawful manner and:

- 32 (1) Shall not knowingly associate with or permit the use of the licensee's name or firm name in a
33 business venture by any person or firm which the licensee knows, or has reason to believe, is
34 engaging in business or professional practices of a fraudulent or dishonest nature or is not properly
35 licensed; and
- 36 (2) If the licensee has knowledge or reason to believe that another person or firm may be in violation
37 of the Board Rules (21 NCAC 56) or of the North Carolina Engineering and Land Surveying Act

1 (G.S. 89C), shall present such information to the Board in writing in the form of a complaint and
2 shall cooperate with the Board in furnishing such further information or assistance as may be
3 required by the Board. The licensee shall timely respond to all inquiries and correspondence from
4 the Board and shall timely claim correspondence from the U. S. Postal Service, or other delivery
5 service, sent to the licensee from the Board. Timely is defined as within the time specified in the
6 correspondence, or if no time is specified, within 30 days of receipt. Certified mail is timely claimed
7 if prior to being returned by the Post Office to the Board office.

8 (i) A Professional Engineer or Professional Land Surveyor ~~who has received a reprimand or civil penalty~~ or whose
9 professional license is revoked, suspended, denied, refused renewal, refused reinstatement, put on probation,
10 restricted, or surrendered as a result of disciplinary action by another jurisdiction is subject to discipline by the Board
11 if the licensee's action constitutes a violation of G.S. 89C or the rules adopted by the Board.

12
13 *History Note: Authority G.S. 89C-17; 89C-20;*

14 *Eff. February 1, 1976;*

15 *Readopted Eff. September 29, 1977;*

16 *Amended Eff. September 1, 2011; May 1, 2009; August 1, 2002; August 1, 2000; August 1, 1998;*

17 *November 2, 1992; April 1, 1989; January 1, 1982; March 1, 1979;*

18 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. April 27,*
19 *2019;*

20 *Amended Eff. December 1, 2025; May 1, 2024.*

1 21 NCAC 56 .0804 is proposed for amendment as follows:

2
3 **21 NCAC 56 .0804 ANNUAL RENEWAL AND 30-DAY REPORTING OF VIOLATIONS AND**
4 **CHANGE OF ADDRESS**

5 (a) Renewal. The certificate of licensure for a business shall be renewed annually.

6 (b) Expiration. The certificate of licensure expires on the last day of June following its issuance by the Board and
7 becomes invalid on that date unless renewed.

8 (c) ~~Written Application. The applicant shall submit a written application on a renewal form provided by the Board~~
9 ~~that requires~~ A business may renew their license through an online portal on the Board's website beginning on the
10 first day of June. During the renewal process, the business shall provide the physical place of business address and
11 address, information listed in paragraph (d) of this section, report of any criminal convictions or disciplinary actions,
12 actions described in paragraph (d) of this Section, and pay a renewal accompanied by a fee of seventy-five dollars
13 (\$75.00). The Board shall renew the certificate of licensure, providing that the business has complied with all rules of
14 the Board and applicable General Statutes of North Carolina. The form shall be provided to all licensees in good
15 standing no later than June 1st.

16 (d) Reporting. The business shall give notice to the Board on a change form within 30 days of any change of:

- 17 (1) business address and branch locations;
18 (2) resident professional or licensee in responsible charge;
19 (3) business name;
20 (4) officers, directors, or owners; or
21 (5) the services being offered.

22 ~~The business shall give notice to the Board of any disciplinary actions or conviction of any crime, in any jurisdiction~~
23 ~~on any license within 30 days of the disciplinary action or conviction. The business shall give notice to the Board of~~
24 any criminal convictions within 30 days of the conviction. The business shall give notice to the Board of any
25 disciplinary actions received in any jurisdiction on any license resulting in a restriction on the business' practice within
26 30 days of the disciplinary action. A disciplinary action which restricts a business' practice includes revocation,
27 suspension, denial of licensure, refusal to renew, refusal to reinstate, put on probation, restriction of practice area, or
28 a voluntary permanent surrender of a license.

29 (e) If a business fails to renew its certificate of licensure within one year of the expiration date, the business shall
30 submit a new application for a new certificate of licensure in accordance with all requirements of 21 NCAC 56 .0802.

31 (f) If any business that holds a current certificate of licensure ceases business because the professional licensee
32 receives a waiver from paying the individual renewal fee under 21 NCAC 56 .0506 or 21 NCAC 56 .0607, the annual
33 renewal fee for the business shall be waived for the same time period.

34
35 *History Note: Authority G.S. 55B-11; 57D-2-01; 89C-10; 89C-14; 89C-17; 89C-24;*

36 *Eff. February 1, 1976;*

37 *Readopted Eff. September 29, 1977;*

1 *Amended Eff. August 1, 2011; July 1, 2010; July 1, 2009; December 4, 2002; April 1, 2001;*
2 *February 1, 1996; May 1, 1994;*
3 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. April 27,*
4 *2019;*
5 *Amended Eff. December 1, 2025; July 1, 2020.*